

Police Community Advisory Board

219.1 PURPOSE AND SCOPE

This order explains the organization, duties, and function of the Police Community Advisory Board. The board relies on the authority of the Chief of Police, and performs an advisory role only. Recommendations of the board are not binding on the Chief of Police.

219.2 POLICY

The Police Community Advisory Board is designed to be a link between the community and the its police department. It is a simple mechanism to facilitate and enhance communication between the police department and the community. The Police Community Advisory Board may allow, on a consistent basis, for a non-law enforcement or broader community view to influence local law enforcement services.

The UC Santa Cruz Police Department may utilize the Police Community Advisory Board for the purpose of reviewing and making recommendations to the Chief of Police on matters pertinent to the police department. Areas such as significant community issues, budget and program review, and community outreach assistance may bewithin the board's realm of responsibility.

219.3 APPOINTMENT OF BOARD MEMBERS

- (a) The Board is comprised of a diverse group of individuals of a manageable size who represent stakeholders in the community. Selected individuals should have a vested interest in improving police and community relationships, public safety, and are committed to the success of the police department and its members.
- (b) At a minimum, the board will be comprised of members that represent the following:
 - (a) The Colleges, Housing and Educational Services
 - (b) Information Technology
 - (c) Staff Advisory Board
 - (d) Campus Life and the Dean of Students
 - (e) Faculty Senate
 - (f) Student Union Assembly
 - (g) Graduate Student Association
 - (h) Faculty and Staff Housing
 - (i) Physical Plant
 - (j) Resource Center
 - (k) Advocacy
 - (l) At-large Community Members to be selected by the Chief of Police

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- (c) Selected members serve at the discretion of the Chief of Police, and may be replaced without notice by the Chief of Police.
- (d) Selected members may be subject to a background check by Police Department staff, depending on specific needs that may arise.

219.4 SELECTION PROCESS

- (a) Each October, a request will be sent out to the community groups comprising the board to participate in the Police Community Advisory Board.
- (b) Each community group will nominate one representative to serve on the board for the Academic year.
- (c) The Chief of Police or designee may review the nominations and/or conduct interviews before a nomination is approved.
- (d) Once a nomination is approved, information will be sent to the nominee welcoming them to participate.

219.5 TERM OF BOARD MEMBERS

- (a) The term of each board member shall be at the discretion of the Chief of Police or designee.
- (b) Should a member discontinue their affiliation with the organization they represent, their membership on the Police Community Advisory Board will automatically expire.
- (c) The organization leadership may be contacted to appoint another representative.

219.6 DUTIES OF BOARD MEMBERS

- (a) The Police Community Advisory Board may review significant community issues and make recommendations regarding potential resolutions to the Chief of Police
- (b) Depending on the circumstances, the board may assist with the budget process through review, program evaluation, and priority recommendation.
- (c) The board may assist in outreach efforts.

219.7 ORGANIZATION

- (a) The board is a branch of the Office of the Chief of Police.
- (b) Staffing and clerical support for the board will be assigned by the Chief of Police or designee.

219.8 MEETINGS

- (a) The Police Community Advisory Board will meet at a time and place as directed by the Chief of Police. This is to allow flexibility and ease when meeting in the community, as well as organizational needs.

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- (b) Generally, meetings will not be open to the public unless authorized by the Chief of Police.
- (c) Two (2) or more unexcused absences by a member of the Police Community Advisory Board during any six (6) month period will result in the removal of that member from the board.

219.9 BOARD CHAIRPERSON

- (a) The Chief of Police or designee serves as the chairperson of the board.
- (b) The Chief of Police may designate a member of the board to serve as the chairperson.
 - (a) This person will serve at the discretion of the Chief of Police.

219.10 COMPENSATION OF BOARD MEMBERS

- (a) Public members selected to the Police Community Advisory Board will serve without compensation from the Police Department.

219.11 CONFIDENTIALITY

- (a) Depending on the circumstances, members of the Police Community Advisory Board may be asked to sign a confidentiality agreement. This agreement promises that the board member will maintain confidentiality, and will not engage in any Unauthorized, intentional release of designated confidential information, materials, data, forms or reports that has been deemed as confidential by the Chief of Police.
- (b) Matters relating to personnel issues are governed by various laws of the State of California, University policy, as well as various labor contracts. Personnel matters are confidential. No member of the Police Community Advisory Board may divulge any information that comes to their attention regarding a personnel matter that has been deemed confidential by the Chief of Police.
 - 1. Unless a confidentiality agreement is on file, any board member that participates or hears information regarding to a personnel matter must sign an agreement promising to maintain confidentiality.
 - 2. Only the Chief of Police has the authority to determine what information related to any personnel matter may be made public.

219.12 POLICY MODIFICATIONS

- (a) Nothing in this policy shall preclude the Chief of Police from modifying, or the Police Community Advisory Board from recommending modification, to any portion of this order.