UNIVERSITY OF CALIFORNIA, SANTA CRUZ POLICE DEPARTMENT
Employment Announcement - Open Until Filled
PUBLIC SAFETY DISPATCHER Job #1606857
Salary Range: $24.55/hr - $28.55/hr (Salary commensurate with qualifications and experience)

The University of California, Santa Cruz Police Department embraces diversity in all its forms, and promotes an inclusive, open, enlightened and productive work environment. The Police Department provides contemporary police services including criminal investigation, community policing, crime prevention and suppression, and other security services to a daily population of over 25,000 people twenty four hours a day, seven days a week. Under the general supervision of the Records & Communications Manager, the incumbent staffs the Public Safety Dispatch Center, operating as a primary point of contact for calls related to the protection of life and property, traffic collisions, other emergencies and services on the campus and outlying properties. Dispatchers work rotating shifts, and are members of a collective bargaining unit. The University of California provides excellent benefit packages for its employees.

Minimum Qualifications

- Excellent communication and interpersonal skills to work in a number of capacities with professionalism and sensitivity, and maintain effective, cooperative-working relationships with the community, coworkers, supervisors and management.
- Experience making independent and complex decisions without direct supervision.
- Ability to work effectively under considerable pressure, and in emergency situations.
- A Bachelors degree or an equivalent combination of education, training and experience.
- Experience documenting information and maintaining accurate and legible records.

Preferred Qualifications

- Recent experience with police and/or fire dispatch.
- Experience in the operation and procedures of police and fire, emergency preparedness protocol.
- Familiarity with criminal law, civil law, university regulations, California codes and municipal ordinances.
- Knowledge of Federal Communications Commission (FCC) regulations on communication by two-way radio.

Special Conditions of Employment

- Must be at least 21 years old. Must possess valid CA driver's license
- Must pass an extensive background investigation to include: identity check, criminal history check resulting in no felony convictions per California Government Code sections 1029, 1030, 1031(c), California Penal Code section 12021 (c), and 18 USC 922 (d) (9); background investigation may include a deception detection examination such as a polygraph or voice stress test.
- Must pass a pre-placement medical exam based on POST requirements. The employer at no cost to applicant arranges these requirements. Must also pass drug, psychological, and/or sociological exams.
- Satisfactory completion of the California POST Dispatcher Certificate program and/or a combination of a current California POST Entry Level Test letter with a score of 55 or better, and Department of Justice (DOJ) California Law Enforcement Telecommunications System (CLETS) training within 12 months of date of hire.
- Possess a valid license to drive in the state of California and participate in the DMV Pull Program.
- For others special conditions see job announcement at https://jobs.ucsc.edu.

Application Procedure

Applicants are required to apply on line. View full job description and access application: https://jobs.ucsc.edu. Computers are available at the UCSC Staff Human Resources office located at 1201 Shaffer Road, Santa Cruz. For further information or to request disability accommodation call 831-459-2009. Hearing impaired are encouraged to use the California Relay Service 800-735-2922. The University of California, Santa Cruz is an Equal Opportunity Employer that values a diverse workforce.